

# Tools for Schools - Indoor Air Quality

## Follow-up Action Plan for District Maintenance



Central Park Elementary

84 56%

Principal: Mrs. Muriel D. Knabb

Walkthrough Date: 5/20/2004

Temp RH Co2  
Outside Measurements

Assignment Member: Bob Krickovich

| Room   | Priority | Responsible          | Assessment Comments   | Recommended Corrective Action   |
|--------|----------|----------------------|---|---|
| 130    | 3        | District Maintenance | Three stained ceiling tiles.  | Maintenance to inspect for roof leak and repair as appropriate and replace ceiling tiles.                           |
| 131    | 3        | District Maintenance | Stained ceiling tile by return air grill.                                 | Maintenance to inspect for roof leak and repair as appropriate and replace ceiling tiles.                           |
| 132    | 3        | District Maintenance | Stained ceiling tile at HVAC grill.                                       | Maintenance to inspect for leak and repair as appropriate and replace ceiling tiles.                                |
| 201    | 1        | District Maintenance | Water is entering wall and under door. Sink cabinet is water damaged.     | Maintenance to inspect and repair as appropriate. Replace sink cabinet. Work order has been issued to correct this. |
| 201    | 3        | District Maintenance | Three stained ceiling tiles in 201 A and B.                               | Maintenance to inspect for roof leak and repair as appropriate and replace ceiling tiles.                           |
| 215    | 3        | District Maintenance | Two stained ceiling tiles in 215A.  | Maintenance to inspect for roof leak and repair as appropriate and replace ceiling tiles.                           |
| 218    | 3        | District Maintenance | One stained ceiling tile.   | Maintenance to inspect for roof leak and repair as appropriate and replace ceiling tiles.                           |
| 404    | 3        | District Maintenance | Humidity slightly elevated.   | Check HVAC for proper operation.  |
| 406    | 3        | District Maintenance | Sink and sink cabinet are water damaged.                                  | Replace sink and sink cabinet.  |
| 406    | 3        | District Maintenance | Humidity slightly elevated.   | Check HVAC for proper operation.  |
| 407    | 3        | District Maintenance | Humidity slightly elevated.   | Check HVAC for proper operation.  |
| 410    | 3        | District Maintenance | Humidity slightly elevated.   | Check HVAC for proper operation.  |
| 410    | 3        | District Maintenance | Back splash at sink cabinet is water damaged.                             | Repair backsplash and caulk base and backsplash.  |
| 504    | 3        | District Maintenance | Sink is leaking and rusted. One stained ceiling tile.                     | Maintenance to inspect for leak and repair as appropriate and replace sink and ceiling tiles.                       |
| 604    | 3        | District Maintenance | Sink does not shut off completely and water is staining under the sink.   | Maintenance to inspect for leak and repair as appropriate and repair faucet.  |
| 608    | 3        | District Maintenance | Exhaust fan is running in restroom but not pulling air.                   | Repair exhaust fan.   |
| P-770C | 3        | District Maintenance | Two wall mounted A/C units. Dust and debris observed on coils and grills. | Maintenance needs to establish work order to inspect and clean A/C and grills.                                      |